



## **Speaker Booking information**

Lucas Samaltanos-Ferrier, is regularly invited and participates as a guest speaker at conferences, corporate events, event industry conferences etc.

Lucas Samaltanos-Ferrier kindly accepts speaking engagements pro bono.

For this reason we only request that event organizers should expect to add the Jewellery Historian as a media partner, to respect timing, not to expect to see any presentation or slides ahead of time, or not expect to modify graphics or a presentation at any time.

The logo of the Jewellery Historian will be used in all promotional material of the event. The Jewellery Historian will promote the event of its website and on the social media pages of the Jewellery Historian. In no case the Jewellery Historian and/or the speaker can be held responsible for any expenses related to the event.

When Lucas Samaltanos-Ferrier is invited to speak, present a paper, or anything else, all travel expenses, such as round-trip airplane tickets, any visa application fee, any visa fee, transportation from/to airport(s), transportation from/to hotel, accommodation and all meals for the entire duration of the event, are entirely and exclusively covered by the event organizers. For some countries a formal invitation may be required to obtain a visa or entrance right. In this case the event organizer will provide the invitation on time, and will be exclusively responsible for any fee related.

The event organizers must book and pre-pay, following the specific guidelines of the Jewellery Historian, all travel expenses. All travel expenses covered by the event organizer are not refundable. All travel must be arranged with specific and liable airlines. The airlines must be allowed to travel in the European Union and must not appear on the latest updated list of Airlines banned from operating within the European Union.

For flights with a total duration (from home airport to event) of less than one (1) hour, an economy class round-trip ticket is required. For flights with a total duration (from home airport to event) of less than six (6) hours, a business class round-trip ticket is required. For flights with a total

duration (from home airport to event) higher than six (6) hours, a first class round-trip ticket is required. For flights with a duration higher than three (3) hours, arrival must be scheduled at least twelve (12) before the event start.

The accommodation must be booked for the entire duration of the event. A hotel *business room* with a Queen bed, free unlimited wireless Internet access and unlimited free access to the business lounge is required. The event organizers entirely and exclusively cover all meals included breakfast, for the entire duration of the event. In case the event is not held in the hotel serving as the accommodation place, the event organizer must arrange daily private transportation to and from the event, for the entire duration of the event.

Any entrance fee to event is to be exclusively covered by the organizers of the event. The speaker may attend any scheduled meal or social event that immediately precedes or follows the event and/or his speaking portion without any cost.

The event organizers are responsible for arranging all the necessary audio-visual equipment and/or handouts as required by the Jewellery Historian. The event organizers are responsible for printing and distributing handouts to attendees. A tech check is required at least twelve (12) hours before the event to make sure everything is correct.

All travel information, tickets, hotel vouchers etc. must be send to the speaker by the organizers at least 15 days before the event. It is important that no bookings of any kind and no advertising of the participation of the speaker should be done before you receive a confirmation on the behalf of the speaker. In no case the Jewellery Historian and/or speaker are responsible for any booking(s) made by the event organizers before the final confirmation of participation and expenses made are no refundable.

The participation of the speaker to the event is based on the fact that there will be no audio or visual recordings made of the presentation. Permission for the audio and/or visual recordings, for non-commercial use, must be made directly to the Jewellery Historian prior to the booking. The day(s) of the event(s) an announcement will be made reminding the audience that no recording of any type is permitted.

The total participation and presence of the speaker to the event will be limited to eight (8) hours daily maximum. The day(s) of the speaking portion of the speaker, total participation and presence to the event cannot exceed four (4) hours. Exceptions can be arranged but with arrangements before the final booking.

The Jewellery Historian authorizes the event organizer to use the name, photograph and biographical data of the speaker in connection with the use and promotion of any aspect of the Presentation. The event organizer can also use the logo of the Jewellery Historian with the mention "media partner".

Both parts mutually agree that all parties shall be released from any and all liability or damages hereunder if one of them is unable to fulfill the terms of this agreement due to the "Event of Force Majeure". Any speaking engagement shall be considered null and void in the "Event of Force Majeure", due to an act of God, such as, but not limited to, fires, epidemic, earthquakes, hurricane, typhoon, tidal waves, floods, war, hostilities of any kind such as, but not limited to explosions, revolution, civil war, embargo, mobilization, invasion, riots, or any other major event such as, but not limited to, illness or physical disability of the speaker, radio-activity contamination, strikes, acts of state or governmental action prohibiting or impeding any party from performing its respective obligations, go slows, disorder, acts or threats of terrorism.

The Jewellery Historian and the speaker will not in these cases (of "Force Majeure") refund any expenses paid. Once the event invitation has been accepted, there is no provision for cancellation except for reasons described above, or by the mutual consent of both parts. However, it is agreed that "best efforts" will be made by both parties to adapt so that the Engagement will be held as scheduled.

Please send us with your request, the letter of invitation and a copy of brochure showing detailed itinerary and/or agenda.

Due to a large amount of requests, we kindly ask you to contact us at least three months before.

For bookings : [info@jewelleryhistorian.com](mailto:info@jewelleryhistorian.com)